

**ASHRAE TC 5.5 Air-to-Air Energy Recovery  
Webmeeting**

2:30 – 3:30 pm, April 4, 2019

**These Minutes were approved by a voice vote of the TC at the Kansas City Annual Meeting 2019/06/25**

**Minutes**

1. Call to Order / Welcome

Chair called meeting to order at 2:35 om ET.

Introduction of attendees (voting members are underlined):

Mo Afshin

John Bade

Drake Erbe

Adam Fecteau

Matthew Friedlander

Byron Horak

Ganeson Kandasamy

Paul Pieper

Carey Simonson

Kristin Sullivan

Richard Taft

Marc Tardif

Birol Yavuz

2. Roll Call of Voting Members, determination of quorum

With only four of nine voting members, quorum was not achieved.

3. Agenda Review

Agenda was accepted by consensus.

4. Approval of Draft Minutes of 2019-03-06 webmeeting of TC5.5.

No vote taken.

5. Draft Addendum p to 62.1-2016:

Members asked questions and discussed the draft addendum.

6. Draft Addendum ak to 62.1-2016:

Members asked questions and discussed the draft addendum.

7. Draft Addendum ag to 62.1-2016:

Members asked questions and discussed the draft addendum.

8. Other Business Discussion should be after a motion and second.

No other business was discussed.

9. Next Meeting

Next scheduled face-to-face meetings will be at the Annual Conference in Kansas City MO held June 23-27, 2018.

Meeting was adjourned at 3:27 pm ET.

**Exhibits:**

1 Proposed Addenda p, ak and ag to Standard 62.1-2016:

Will be available starting March 22, 2019 at the following location (copy and paste address into browser):

<https://www.ashrae.org/technical-resources/standards-and-guidelines/public-review-drafts>

2 Draft Minutes of 2019-03-06 TC5.5 meeting (attached)

Matthew Friedlander, Chair TC 5.5  
2019-03-04